

Leeds Mind Peer Support Attendance Policy

- If you are unable to attend a workshop or course, please let us know by phone (0113 305 5800) or email (peersupport@leedsmind.org.uk) as soon as possible.
- If you do not let us know that you cannot attend, this will stop somebody else from having a place on the course/workshop. If this happens repeatedly, this may prevent you from being able to book future sessions.
- **Courses:** If you do not attend the first week of a course, you will not be able to attend the rest of the course. This is because a lot of key information is introduced in the first week and the group work together to produce ground rules for the rest of the course.
- **Courses:** If you miss half of the sessions on a course, you will not be able to attend the rest of the course. This is because you will have missed a lot of key information and it is disruptive to other group members.
- **All online sessions:** If you are **more than 10 minutes late** to a session, you won't be able to join the session. [If you are more than 10 minutes late to the first week of course, this means you will then not be able to attend the rest of the course as you will have missed the first session.]